



City and County of Swansea

**Minutes of the Swansea Bay  
City Region Joint Committee**

**Multi-Location Meeting - Gloucester  
Room, Guildhall / MS Teams**

**Thursday, 23 June 2022 at 10.30 am**

**Present:** Councillor Rob Stewart (Swansea Council) Presided

**Councillors:**

Steve Hunt	Neath Port Talbot Council
Darren Price	Carmarthenshire County Council
David Simpson	Pembrokeshire Council

**Co-opted Non-Voting Representatives:**

Steve Wilks	Swansea University
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**Officers:**

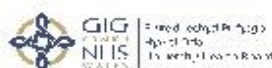
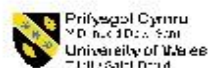
Richard Arnold	Finance Manager (Swansea Bay City Region)
Jason Blewitt	Audit Wales
Jonathan Burnes	Director (Swansea Bay City Region)
Huw Evans	Head of Democratic Services (Swansea Council)
Non Jenkins	Audit Wales
Gareth Jones	Digital Infrastructure (Swansea Bay City Region)
Karen Jones	Chief Executive (Neath Port Talbot Council)
Steven Jones	Director of Development (Pembrokeshire Council)
Tracey Meredith	Joint Committee Monitoring Officer (Swansea Council)
Chris Moore	Joint S151 Officer (Carmarthenshire Council)
Martin Nicholls	Interim Chief Executive (Swansea Council)
Phil Ryder	Swansea Bay City Deal Programme Office
Wendy Walters	Chief Executive (Carmarthenshire Council)
Ian Williams	Swansea Bay City Deal Programme Office

**Apologies for Absence:**

Councillor(s)

Maria Battle (Hywel Dda University Health Board) and Medwin Hughes (University of Wales Trinity Saint David)

William Bramble (Chief Executive (Pembrokeshire Council))



**1 Disclosures of Personal and Prejudicial Interests.**

In accordance with the Code of Conduct, no interests were declared.

**2 Minutes.**

**Resolved** that the Minutes of the Swansea Bay City Region Joint Committee held on 10 March 2022 be approved and signed as a correct record.

**3 Announcement(s) of the Chair.**

The Chair welcomed Councillor Darren Price (Leader of Carmarthenshire Council) and Councillor Steve Hunt (Leader of Neath Port Talbot Council) to their first Swansea Bay City Region Joint Committee.

**4 Public Questions**

There were no public questions.

**5 Digital Infrastructure Update. (For Information)**

Gareth Jones (Swansea Bay City Region Programme Office) submitted an information report outlining the progress made and status of the Swansea Bay City Deal Digital Infrastructure Programme.

**6 Swansea Bay City Deal Quarterly Monitoring Report(s) / Highlight Report.**

Jon Burnes (Swansea Bay City Region Portfolio Director) submitted a report that provided an update of the Swansea Bay City Deal (SBCD) Quarterly Monitoring Report for the SBCD Portfolio and its constituent programmes / projects.

He specifically provided updates and progress relating to:

- SBCD Highlight Report.
  - Business Engagement.
  - Communications & Marketing.
  - Pembroke Dock Marine.
  - Digital Infrastructure.
  - Pentre Awel.
  - Swansea City & Waterfront Digital District.
  - Homes as Power Stations.
  - Supporting Innovation & Low Carbon Growth.
  - Yr Egin.
  - SBCD Campuses.
  - Skills & Talent.
- Dashboard Quarterly Monitoring.
- SBCD Quarterly Monitoring Report (Portfolio & Programmes / Project).
- Integrated Assurance & Approval Plan.
- Portfolio Risk Register.
- Covid 19 Impact Assessment.

- Portfolio Gateway 0 Review Action Plan.
- Procurement Pipeline.
- Portfolio Issues Log.
- Benefits Realisation.
- Construction Impact Summary.

**Resolved** that the Quarterly Monitoring Report for the SBCD Portfolio and its constituent programmes / projects be noted.

**7 Swansea Bay City Deal Financial Monitoring 2021/22 - Provisional Outturn Position Quarter 4.**

Richard Arnold (Swansea Bay City Region Programme Office) submitted a report that provided an update of the latest financial position of the Swansea Bay City Region.

**Resolved** that the Financial Monitoring update report be reviewed and approved.

**8 Joint Committee Revised Budget 2022/2023.**

Richard Arnold (Swansea Bay City Region Programme Office) submitted a report that provided an update a revised budget in respect of the administration and support functions for the Swansea Bay City Deal portfolio.

**Resolved** that the Revised Budget in respect of the administration required to support and deliver the Swansea Bay City Deal be considered and approved.

**9 Internal Audit Report.**

Matthew Holder (Swansea Bay City Region Internal Audit) submitted a report that sought approval for the findings and actions of an Internal Audit review into the Swansea Bay City Deal Portfolio.

**Resolved** that the findings and actions of an Internal Audit review into the Swansea Bay City Deal Portfolio be approved.

**10 Audit Wales - Audit Plan 2021/22.**

Jason Blewitt & Non Jenkins (Audit Wales) submitted a report that informed of the plan and scope in respect of the external audit of the Swansea Bay City Deal Statement of Accounts.

**Resolved** that the proposed plan and scope of the external audit as outlined in Appendix A of the report be reviewed and agreed and that it be undertaken by Audit Wales of the Swansea Bay City Deal Joint Committee Statement of Accounts.

**11 Swansea Bay City Deal Showcase Event Feedback. (For Information)**

Heidi Harries (Swansea Bay City Region Programme Office) submitted an information report outlining the post event report covering the City Deal Showcase Event held on 3 March 2022 as outlined in Annex A of the report.

**12 Joint Committee Provision of Documentation.**

Phil Ryder (Swansea Bay City Region Programme Office) submitted a report that sought approval on the future provision of documentation to the Joint Committee and Joint Scrutiny Committee.

**Resolved** that the proposal set out at Section 2 of the report and the documentation to be provided to the Governance Boards be approved.

The meeting ended at 12.23 pm

**Chair**